

# MINUTES OF MKIS PARENTS ASSOCIATION MEETING

THURSDAY 22<sup>ND</sup> OCTOBER 2009

## 1. Opening Of Meeting

## 2. Apologies: M Harting, F Cabrera, P Sicard.

Present: K Stove, T Tan, J Jonis, F Parker, K Cheong, C Stanton, L Petersen, T Revere, A Ressa, D Schott, P Rich, G Melton, L Moran, N Patel, M Gerberding, W Lamb.

## 3. Approval of Minutes: Ms Parker proposed that minutes of meeting for 17<sup>th</sup> September be approved, seconded by Ms Stanton, approved by committee members present.

## 4. Reports

### 4.1.1 MKIS Head of School (L Moran)

Ms Moran said that rather than presenting a report to PA meeting, she would like to leave the time open for committee members to ask questions about any relevant issues.

### 4.1.2 Principal Middle/High School (G Melton)

Mr Melton reported that maintenance issues from previous meeting had been addressed, a protrusion on the upper field had been removed, and drain covers had been installed. The second M/H school parent meeting is taking place on 27<sup>th</sup> Oct, Mr Daley and 2 IB students will be speaking about IB Programme. Mr Melton mentioned that there is parking available for parents at the back of Mt Kiara Plaza. M/H school parent/teacher conferences are coming up, there will be two sessions on the day, 1-4pm and 5-8pm. The Middle school Halloween Dance will be on Saturday 31<sup>st</sup> Oct, he mentioned that some parents had asked for it to be changed to Friday because of conflicting activities, but that it is too late to do this.

### 4.1.3 Principal Elementary School (P Rich)

Mr P Rich forwarded apologies for Mr Sicard who was unable to attend meeting. Mr Rich reported that teacher evaluations were under way, and that new and existing teachers at the school are doing a wonderful job. New Data Projectors have been installed and are being put to good use in the classrooms. Scholastic Reads is coming up, books will be donated to under resourced local schools, the amount determined by how many books our students read. Teachers are heading to EARCOS conference in Manila, and Differentiation workshops in China. ITBS testing results are back, they are being analysed so staff can work out areas that students need to work on, and to celebrate areas where students

outstanding results. Mr Rich thanked the parents who work in the library and helped to set up the new differentiation system for students Grades 4-8. He mentioned that the Book Fair was a great success.

#### **4.1.4 Financial (J Jonis)**

Ms Jonis reminded committee members that there is a form available that needs to be completed whenever funds requests are made. She will be forwarding an electronic copy to all members. The PA has a RM10,000 operating float. There is around RM87000 in PA account, but still have Book Fair expenses to come. Ms Jonis has received two cheques totaling RM1700, from Sunrise, payable to the Parents Association. She is to contact Ms Lehar to see if these funds are for GIN.

### **5. Subcommittee Reports and Ongoing Business**

5.1 Halloween: Ms Cheong requested an additional RM1000 for the purchase of decorations, new games, and prizes. Ms Stanton moved to approve request, seconded by Ms Gerberding, and approved by members present.

5.2 Committee reports/updates: Book Fair, Ms Petersen reported that Book Fair made a profit of around RM13000. Next year she would like to have more input from teachers and parents about book choices.

5.2.1 Little league (T Revere) Ms Revere reported that little league bags are available for RM20, and Hand towels will be ordered. She would like to develop more items to be sold to raise funds, and would like to have a booth set up for sale of little league merchandise.

5.3 Reducing Rubbish: (K Cheong) There is a lot of waste produced by PA events, and we should make an effort to reduce this by using recycled products where possible, ie, Mari Makan used recycled plates, MCF lunch used cups brought from home rather than plastic or paper ones.

5.4 Wine and Cheese Night: (T Revere) The Wine and Cheese night/Carpet Auction will be on Friday 23<sup>rd</sup> Oct, 6.30pm, 50 tickets sold so far. 20% of rug sales will be given to PA. Prices range from RM300-RM10,000.

5.5 Working with GIN: (K Cheong) Global Issues Network. High school students involved with GIN have approached PA for assistance in promoting and facilitating changes they would like to make around the school. These involve replacing metal rubbish bins with recycle bins, having water dispensers instead of selling bottled water in canteen, selling reusable water tumblers/bottles. PA members asked Ms Cheong to relay to students some questions about how they intend to implement these changes, and to request more details before it is decided how to proceed with this request.

5.6 PA Constitution and By-Laws: (T Tan) Mr Tan reported that he will put together a team to look at the PA constitution and By-laws in detail, in order to update them, and clarify any ambiguities. He would like to have a Team Planning Session to work out what the PA would like to achieve this year, a date to be set as soon as possible.

5.7 Elections: (T Tan) Mr Tan would like to put together a team to look at how future PA elections can be held, in order to be more inclusive of the parent body, and to allow for a smoother transition for the new school year.

## **6. Other Business**

6.1 P.E Makeup Classes: (C Stanton) Ms Stanton asked Ms Moran if the 20 Minute Make-up class students must take, after being absent from a PE Class, can be made up of time the student spends in after-school sports activities. Ms Moran confirmed that there is a provision for this to be done. Ms Stanton also asked that if students are unable to participate in a swim class, can they use the exercise bikes instead of running laps. Mr Melton to look into this.

## **7. Old Business**

## **8. Close of Meeting.**