



**MONT'KIARA INTERNATIONAL SCHOOL SDN. BHD. (83749-A)**

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31 August 2009

**RE: Influenza Protocol Update**

Dear Parents, Faculty, and Staff:

The following protocol will be in place from September 1, 2009.

Parents will:

- Continue to check temperatures at home before school. Children with a fever or other symptoms such as a dry cough, body aches, sore throat and extreme fatigue should stay home.
- Continue to promote social responsibility by helping their children remember to demonstrate good personal hygiene; avoid touching their eyes, nose, and mouth; wash hands regularly with soap and water; cover all coughs and sneezes; and avoid people who are ill.
- Review the recommendations listed in our H1N1 brochure, which is posted on our website.
- Continue to contact the school when your child is absent and let the school know why your child is out; if your child has any ILI symptoms, please let us know.

M'KIS will:

- Continue to test all café' staff and cleaners as they sign in each morning.
- Have a nurse and one administrator in the breezeway from 8:00 until 8:30 a.m. each morning to check temperatures of anyone who would like this.
- Provide all three guidance counselors with thermometers so that students who feel uneasy can ask a counselor to check their temperatures.
- Continue with our more extensive cleaning protocols throughout the school.
- Continue to utilize the cleaning solutions provided for each classroom.
- Continue to instruct students to cover all coughs and to sanitize hands regularly.
- Continue to analyze absentee data to determine patterns of illness that may emerge in individual grades or classrooms.

Please Note: Two full-time nurses will be in our health office to screen others throughout the day, and will quarantine any person with a temperature of 38° C (100.4° F) until parents can arrive to pick their child up. Thank you for your cooperation as we work together to keep our children safe.

Sincerely,

Linda Moran  
Head of School



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