

MONT KIARA INTERNATIONAL SCHOOL PARENT ASSOCIATION

The Executive Committee oversees the day-to-day operation of the M'KIS Parent Association. This body consists of the President, Vice-President, Secretary, Treasurer and 12 Ordinary Council members. The Committee is elected at the end of each school year by the parent body. The PA is an active part of the M'KIS community and all support is welcome and always needed.

Below is a listing of the sub-committees run by the Parent Association. Please feel free to contact any of these people for information or to volunteer your time. This is a great way to be involved in what is happening in our school, to meet new people and most importantly have fun!

PARENT ASSOCIATION COMMITTEES

BERITA

Berita M'KIS is the magazine issued by the Parent Association approximately 5 times per school year. It contains various news, information, photographs, and stories provided by students, parents and staff. Under the direction of the Editor, volunteers may assist with writing, proof-reading, distribution, collating, advertising, and layout. No experience required!

BOOK CLUB

Twice a year committee members assist with the ordering and distribution of student book orders. Book Club orders accumulate bonus points which may be redeemed for new items for our Library-Media Center and grade-level classroom libraries.

BOOK FAIR

Twice per year new books are available for students and parents to purchase. Committee members may help with ordering, pricing, set-up, and selling. Volunteers on the day of sale assist students with choosing books and purchasing them. Funds raised from this event support the M'KIS Library Media Center.

CHARITIES

Malaysian charities and local groups in need are helped and supported through fund-raising activities, hands-on help and collections of clothing, food-stuffs and other basic necessities. The Chairpersons identify recipients; organize fund-raisers, collections, and events as needed.

THE MADELEINE CHILDREN'S FUND

This group raises funds to support the Madeline Children's Fund. Several events are organized throughout the school year, such as free dress day, purple ribbons for cancer, etc. This group will work in conjunction with the Charities Committee and also with friends of HUKM and Universiti Kebangsaan Malaysia Pediatric Cancer Ward.

COTILLION

Cotillion is a program that aims to teach Middle School students proper etiquette, table manners, and dance steps from various countries throughout the world. Parent Coordinators are needed for each MS grade. Coordinators, along with other parent volunteers from the grade level, plan, set up, prepare and serve meals, teach etiquette, and coordinate dance instruction.

COUNTRY REPRESENTATIVES

The role of the Country Representatives is to welcome new families in their native tongue and assist with any inquiries they may have with regard to the school community. Coordinating country contributions for Mari Makan is also a responsibility of this position. Representatives are encouraged to play a larger roll to organize small social gatherings for their country. Country Representatives are coordinated by the Executive Council.

DINNER DANCE

The Dinner Dance is a formal evening for M'KIS adults and is held annually. The Committee will determine menu, entertainment, and theme. Co-chairs will act as hotel liaison and coordinate all subcommittees, which consist of areas such as publicity, decoration, tickets, entertainment, etc.

ELEMENTARY PARENT GROUP

This group is open to all parents with children in the Elementary school and meets informally approximately every 6 weeks. The purpose is to provide a forum for sharing relevant information on topics of interest to parents of children in ES. The Chairpersons of the ES Parent Group are responsible for determining the format of each meeting, in coordination with the ES Principal, and publicizing the meetings for the parent community. The group is also an excellent way to meet other parents with children Elementary School and to receive support and share ideas with them.

FUN FAIR

Fun Fair is an annual fundraising event for the Parent Association held in the last part of the school year. The Chairperson, with assistance from the Committee, determines format and activities. Committee members solicit sponsorships; organize printing, ticket sales, publicity, signage, entertainment, game booths, food, vendors, exhibitors, etc.

GRADE 8 GRADUATION DINNER AND DANCE

This group plans the end of year dinner and dance for Grade 8 students, parents and teachers to celebrate the end of Middle School.

HALLOWEEN PARTY

The Halloween Party is an event organized primarily for the ES community for a Friday night in late October each year. The Committee will determine the date, format, and activities. Volunteer activities may include publicity, decorations, food, activities/games, and prizes/candy.

LEARNING DIFFERENCES SUPPORT GROUP

This committee is a support group for parents of children with learning differences such as ADD, ADHD, dyslexia, giftedness, etc. The group meets periodically and speakers are invited on an occasional basis. The Chairpersons are responsible for meeting format, venue, and publicity.

LITTLE LEAGUE

M'KIS Little League is a parent-organized and parent-run Saturday morning sports program consisting of three consecutive sports (basketball, soccer, baseball) for children ES to Grade 8. The Little League Commissioner and Co-Commissioner are responsible for identifying Coordinators for each of the sports, contacting sponsors for funds, organizing playing dates for all sports, assisting Coordinators with ordering uniforms, etc. Coordinators are responsible for the organization of teams, coaches, and the hiring of referees for all games.

MARI MAKAN

Mari Makan is an annual International Food Night, held at the school during the second half of the school year. It is a time for the M'KIS adult community to gather, socialize and eat wonderful food. Committee members will be asked to co-ordinate and liaise with M'KIS Country Representatives, organize the printing and sales of tickets, help plan and decorate the venue, publicize the event and provide assistance with setting up and cleaning up on the night.

MIDDLE SCHOOL/HIGH SCHOOL PARENT GROUP

This group is open to all parents with children in the Middle and High Schools and meets approximately every 6 weeks. The purpose is to provide a forum for sharing relevant information and topics of interest to parents of children in MS and HS. The Chairpersons of the MS/HS Parent Group are responsible for determining the format of each meeting, in coordination with the MS/HS Principal, and publicizing the meetings for the parent community. The group is also an excellent way to meet other parents with children Middle/High School and to connect with others also going through the challenging and fun teenage years.

MIDDLE SCHOOL SOCIAL NIGHTS (MID-NIGHTS)

This committee arranges social events approximately once every six weeks for the Middle school students, with the aim of providing a venue for middle school students to socialize and enjoy an evening of fun and activity. Help is needed to arrange activities, organize food, chaperon, publicize the event and sell tickets. Note: the evenings do not last until mid-night!

MULTI-LANGUAGE GROUP

This group is for non-native English speaking M'KIS parents who may find it difficult to follow and understand information given in other forums, due to language barriers. The purpose of the group is to help non-native speakers integrate into the M'KIS community, and to provide information and communication opportunities. The Chairperson is responsible for determining the format, venue, and publicizing the meetings.

HOSPITALITY COMMITTEE (Formerly the Newcomers Committee)

This Committee is responsible for organizing events that bring newcomers into the school community. The Committee welcomes new parents into the school with two formally organized Newcomers Coffee Mornings (one in August, the other in January), informal coffee mornings, a "welcome table" in the Breezeway, and may organize other events and activities throughout the year to bring everyone together. The Welcome Get Together is the first family social event of the school year and is a venue for new and returning families to meet and socialize. Committee members may call newcomers, compile information sheets, co-ordinate catering, help with set up and clean up of hospitality activities, sell tickets, organize suppliers, publicity, activities, food, etc.

PA TEACHER/STAFF APPRECIATION DAY

This day is set aside for the parents to show the M'KIS teachers, administrators, and staff how much we appreciate their efforts for our children throughout the entire school year. This is a school-wide event held in the early part of May. Chairpersons set the format, venue, and organize as necessary.

SCHOOL DIRECTORY

The M'KIS School Directory is published once at the beginning of the school year and then updated throughout the year via the school newsletter. This Committee requires 2 members who will coordinate with M'KIS staff as necessary to produce the directory.

SCHOOL PHOTOS

Individual student photos and class photos are taken and may be purchased by parents. The Committee will organize two photo sessions, one in each half of the school year. Committee members generate computer student files by class for the photographer, assist on the day of photo session, escort classrooms to photo session, help students prepare for photo, distribute photo proofs, collect orders, count money, distribute orders, coordinate with yearbook staff, input orders, generate notices to parents regarding photo sessions, and prepare financial statement of account for the PA.

